



Wholly owned by UTAR Education Foundation
(Co. No. 578227-M)

Updated as at 30.05.2020 , 1 pm

Announcement of Financial Assistance to UTAR Students during Covid-19 Period
(Phase 2)

In view of the current Conditional Movement Control Order (CMCO) and the COVID-19 pandemic, we understand that some students may face financial difficulties and may require financial assistance in order to support their **living expenses and study**. In view of this, the University is extending the **student interest-free bridging loan** to needy students.

Online Application via **Student Portal > Information Gateway > Scholarship and Student Loan Online Application** is available now.

Should you have enquiry, please feel free to contact the following staff on the information of the financial assistance.

UTAR Division of Examinations, Awards and Scholarships (DEAS)

KAMPAR CAMPUS		SUNGAI LONG CAMPUS	
	MrNoraidiezwan Bin Alias (018-8712100) / (noraida@utar.edu.my)		Ms Tan Wear Sim (018-3502100) / (tanws@utar.edu.my)
	Mr Yip Khai Leong (yipkl@utar.edu.my)		MrAbdul Hafiz Bin Baharuddin (hafizb@utar.edu.my)

Thank you.

Division of Examinations, Awards and Scholarships



FINANCIAL ASSISTANCE TO UTAR STUDENTS DURING COVID-19 PERIOD

Please read the Frequently Asked Questions (FAQ) thoroughly to fully understand the UTAR Student Bridging Loan offers before applying.

A) LOAN APPLICATION

1) What are the criteria to apply?

- a) Applicant must be an active student of the University.
- b) Applicants from all UTAR programmes are eligible to apply (including International students).
- c) Not on leave of absence or suspension of study.

2) How do I apply?

You have to apply online via Student Portal > Information Gateway > Scholarship and Student Loan Online Application.

3) When is the opening and closing date for the loan application?

The Phase 2 of the loan application will start from 15 June 2020 until 30 September 2020, subject to the availability of the loan fund.

4) How much loan can I apply?

There are two (2) types of loans available:

- a) RM500 and below (one off payment) without any guarantor.
- b) Above RM500 in total, with guarantor.

5) What is the interest rate?

No interest will be charged (zero % interest).

6) What is the next step after I have submitted the application form?

The UTAR Scholarship and Loan Committee will deliberate and shortlist the applicants that fulfill the University's requirement. If you are successful, you will be notified by DEAS via phone call and email. Please make sure to provide the correct phone number and email address in your online application.

7) When will I know if my application is successful?







DEAS will notify you via phone and email within three (3) days upon receipt of your application.

8) Is there any interview session?

There is no interview session for this special loan scheme.

9) Who can I contact for additional information or special inquiries?

Please contact the following DEAS staff for more information or inquiries.

KAMPAR CAMPUS		SUNGAI LONG CAMPUS	
 	MrNoraidiezwan Bin Alias (018-8712100) / (noraida@utar.edu.my)	 	Ms Tan Wear Sim (018-3502100) / (tanws@utar.edu.my)
	Mr Yip Khai Leong (yipkl@utar.edu.my)		MrAbdul Hafiz Bin Baharuddin (hafizb@utar.edu.my)

10) Do I still eligible to apply in Phase 2 if my loan application was approved in Phase 1?

Yes, you are still eligible to apply. You are required to carry out the online application and approval of the application is subject to approval of the Committee and availability of the loan fund.

B) LOAN APPROVAL & DOCUMENTATION

1) Do I have to sign an agreement?

Yes, you need to fill out the application and sign the loan agreement.

2) Do I need a guarantor?

Yes, if the amount of loan is above RM500 in total. No guarantor is needed for loan amount below RM500.

3) What are the criteria of guarantor?

- Age between 21 - 60 years old
- Malaysian citizen
- Working in Malaysia
- Monthly basic and net salary with minimum of RM2,000

4) What are the supporting documents required from the guarantor?

- A certified true copy of the guarantor's NRIC.
- A certified true copy of the LATEST three (3) month's salary slips and letter of employment with company letter head and company stamp for employed guarantor **OR** certified true copy of the latest income tax form (Borang B) with tax payment receipt / any relevant document to prove submission of tax payment for Self-Employed Guarantor.
- For UTAR Staff, letter of employment with company letter head by Division of Human Resource to confirm that the staff's basic and net salary is fulfilling the salary requirement of the loan policy.

5) When should I submit the supporting documents of the guarantor after the collection of the agreement?

Within forty-five (45) days from the day of collection of agreement (according to DEAS schedule)

6) How do I submit the documents?

Students are required to send the hard copy of all the relevant documents to Division of Examinations, Awards and Scholarships within fourteen (14) days from the submission of the scan version of your signed agreement together with supporting documents via email.

C) LOAN DISBURSEMENT

1) When can I receive the loan?

- i) For students who require assistance of one-off loan disbursement of RM500 and below which do not require any guarantor, the loan will be disbursed directly to your registered bank account in the Student Portal within three (3) days upon receipt of the completed agreement from the applicant.
- ii) For students who require assistance of more than above RM500 in total, they must produce a guarantor. The loan will be disbursed directly to your registered bank account in the Student Portal within fourteen (14) working days upon receipt of the completed agreement from the applicant. Please note that it is also subject to your guarantor's and your CTOS record.

D) REPAYMENT OF LOAN

1) When do I have to start paying back the loan?

Since this is a short-term loan, settlement of the loan is by single lump sum payment within 6 months from the approval date.

2) How do I pay back the loan?

You can pay back the loan in (1) one lump sum payment via Public Bank Internet Banking, Cheque / BankDraft / Money Order or at Division of Finance, UTAR.