

GUIDELINES FOR STUDENTS RETURNING TO CAMPUS (1 MARCH 2021 UPDATE)

Background

1. These guidelines are drafted to assist students who would like to return to campus based on the guidelines (15 February 2021) and FAQs (16 February 2021) from the Ministry of Higher Education (MOHE). The dates mentioned below are also subject to change depending on the subsequent latest updates from MOHE.
2. Students, including those from Sarawak, travelling back to off-campus accommodations must undergo the process of self-quarantine / home surveillance for TEN (10) days in advance, prior to returning to the campus.
3. Students from Labuan and Sabah MUST undergo the Covid-19 swab test ONCE only which is THREE (3) DAYS before arrival before being placed under the 10-day quarantine period. Kindly contact the Jabatan Kesihatan Negeri Sabah for further information and arrangement.
4. For those students who have returned to campus previously and are currently staying around the campus (for more than 2 weeks), they are not required to have self-quarantine / home surveillance for 10 days anymore (except for students with Covid-19 symptoms and those who came to close contact with Covid-19 patients).
5. For UTAR international students who are abroad and who wish to return to Malaysia, MOHE announced that, effective 1 January 2021, all international students (**new and existing students**), except those from the United Kingdom, may proceed to enter Malaysia to continue their studies. Please email the respective officers of the Department of International Students Services (DISS) below for further information and the SOPs to follow:

DISS : diss@utar.edu.my
Kampar Campus : Mr Ngan Mun Wai: nganmw@utar.edu.my
Sungai Long Campus : Mr Foo Wai Wai: fooww@utar.edu.my

6. Students are required to comply with the guidelines outlined in this document. Safety is a shared responsibility, and every student plays an important role in maintaining a safe and healthy campus community as we work together towards flattening the Covid-19 curve.

A. Before Arrival

1. Local students currently in Malaysia are allowed to return to campus to attend designated physical classes from 1 March 2021 onwards. Local students and international students who are currently in Malaysia, and who wish to return to campus, must check the status (MCO/CMCO/RMCO/EMCO) and zone (green/yellow/orange/red) of their current location of stay based on MKN's Covid-19 Pandemic instructions and SOPs.
2. Based on the latest announcement from MOHE (dated 31 January 2021) and SOPs from Majlis Keselamatan Negara (MKN), the following groups of students who need to fulfil special requirements ("*pelajar yang berkeperluan*") can arrange to return to campus from 1 March 2021, but must follow strictly the relevant physical distancing and safety SOPs. Please refer to respective faculty/centre/department for further information.
 - a. Students who registered for courses that require access to laboratory / practical training / clinical work / studio / special equipment or with special requirement from the professional bodies / faculties.
 - b. Students who need to use campus facilities for a more conducive online learning experience; such as, access to learning space, library and internet access.
 - c. Students who sit for MUET Examination, International / External or Professional Examination (for example: MBBS, ACCA) AND continue with their hybrid lessons on campus afterwards.
 - d. Students who have special needs (OKU).
 - e. International students (existing and new), except for those arriving from the United Kingdom.

Students from Enhanced Movement Control Order (EMCO) areas* will have their reporting to campus postponed until further notice.

***Note:**

Students are required to visit <http://covid-19.moh.gov.my/terkini-negeri> and click on its **READ MORE** button for the daily updates on the status of their respective location of stay.

3. Any changes / updates on the above arrangements will be announced from time to time, depending on the latest directives from MOHE and relevant authorities. All students are advised to keep up with the updates on all announcements issued by the Ministry of Health (MOH) and MOHE on the development of the Covid-19 pandemic, and to always follow the SOPs of the Malaysian Government and to practice safety and health precautionary measures.
4. Students whose intent is to return to campus **physically** for attending the classes in a hybrid mode from 1 March 2021 onwards as allowed by MOHE, they are required to contact DSA for necessary arrangements before returning to the campus:

DSA	: dsa@utar.edu.my
Kampar Campus	: Mr Chiang Jeng Feng: chiangjf@utar.edu.my
Sungai Long Campus	: Ms Loh Nyuk Leung: lohnl@utar.edu.my

5. For students who have registered all courses for the January 2021 Trimesters which are conducted via online teaching and learning (OTL) mode only, and students who have chosen full OTL academic study mode, then you need **NOT** return to campus.
6. Students who have registered for industrial training / clinical training in the January 2021 Trimester and who have been attached to the company / institution outside the University, please follow the latest government announcement and students need **NOT** return to campus. Please follow the instructions of your faculty and company / institution for the latest industrial training / clinical training arrangements.
7. For students of Postgraduate Programmes by research mode, if you are **NOT** required to carry out essential physical hands-on classes / activities / hands-on laboratory / practical training / clinical work, then you need **NOT** return to campus. Please discuss with your supervisors on the arrangements.
8. For those students who intend to return to campus, they are required to download, install, register and keep the MySejahtera and Hi Hive applications activated always.

	Apps	My Sejahtera Download	Hi Hive Download
Platform			
iOS		https://apps.apple.com/my/app/mysejahtera/id1504055630	https://apps.apple.com/app/id1542551041
Android		https://play.google.com/store/apps/details?id=my.gov.onegovappstore.mysejahtera	https://play.google.com/store/apps/details?id=com.slc.hihive.community

9. Students are required to complete the following requirements before departure (*please ensure that you are already logged on to you UTAR email account before clicking on the respective links*):
 - a. Students confirm the date and time (Monday to Friday, between 8.30am and 4.30pm) of their return to campus via this link:

Kampar Campus : <https://forms.gle/n5NJqwgfa4QkEpBX7>

Sungai Long Campus : <https://forms.gle/PQQ6KRdAyDxNqF8v5>
 - b. Students must complete and submit the **FIRST online Health Declaration Form at their earliest convenience (at least 1 day) before returning to campus:**

Kampar Campus : <https://forms.gle/oyZ44LTLk3tc5Pk47>

Sungai Long Campus : <https://forms.gle/kSVW3snwe2sTY3E99>
 - c. Students immediately inform DSA via email to dsa@utar.edu.my that they have completed the two forms above.

10. After their Health Declaration Form is checked and they fulfil the criteria set by MOHE to return to campus, **students will be issued a letter by the Department of Students Affairs as a supporting document for their cross state or district to return to campus.**
11. Students are advised to pack and travel lightly and to follow the guidelines / SOPs provided by the *Majlis Keselamatan Negara* (MKN) and the Ministry of Health Malaysia.

B. Upon Arrival (Drive-Thru / Walk-In)

Upon entry at the University's main entrances, all students must follow the Standard Operating Procedures (SOPs) below:

12. Enter the campus through the main entrance / gate of the campus via the security guard checkpoints.
13. Check in using the MySejahtera App and Hi Hive App. For those who are unable to download, access or use the Apps, they are required to manually record in the logbook at the entrance checkpoints.
14. Take body temperature using the static standing thermal scanner or handheld thermometer:
 - a. Students with a body temperature below 37.5°C are allowed to enter the campus and proceed to the respective venue to submit the **SECOND Health Declaration Form (hardcopy)**, which can be downloaded / printed from:
<https://tinyurl.com/yaqohskn>

Students are required to complete the **SECOND Health Declaration Form** by referring to his/her medical condition *on the day of returning to the campus*. The signed *printed form* (hard copy) must be submitted to the staff-in-charge at the following locations:

Kampar Campus : Student Pavilion 1, Room C113, DSA Office

Sungai Long Campus : DSA Counter, KB Main Entrance, KB Block

- b. Students with temperature of 37.5°C and above will be **denied entry** to the campus. A tele-consultation would be arranged by DSA with medical doctors for further examination at a designated venue.
15. **Students with no symptoms** will proceed with the **10-day self-quarantine** at their **own accommodation / rented premises**.

16. **Symptomatic students** (based on the **second Health Declaration Form** and temperature checking) will be referred to a FMHS doctor by the Department of Student Affairs for further examination via tele-consultation. After tele-consultation, the student(s) will be recommended by the FMHS doctor to go either to the quarantine centre (for 10 days of self-quarantine) provided by the university or to the nearest medical facility / clinic for the comprehensive examination / Covid-19 **test** at their **own cost** between:

- i. RTK Ag: RM100.00 – RM180.00
- ii. RT-PCR: RM250.00 – RM350.00

- a. If the Covid-19 test result is **positive**, students will be referred to MOH for further arrangements to be sent to the nearby hospital. While waiting for further arrangements, students continue to stay at the **quarantine centre** (up to 10 days quarantine or longer) and wait for the clearance from MOH.
- b. If the result is **negative**, students will go to their own **accommodations / rented premises** for the 10-day self-quarantine.

17. Students are required to submit the **THIRD online Health Declaration Form on Day 9 of the quarantine**:

Kampar Campus : <https://forms.gle/Do7mAtaja8fgN7ag9>

Sungai Long Campus : <https://forms.gle/3YefMtVnWNLsqzH87>

18. If the condition of students is good with no symptoms throughout quarantine period, then the Department of Student Affairs will issue a **Release Letter** (soft copy) upon completion of the quarantine period. Students are required to show the said letter at the main entrance or anytime needed on campus if it is requested by the security guard / staff in charge.

C. After Self-quarantine Period

1. Students are required to complete the **online Weekly Health Declaration** on every **Monday and Thursday** for precautionary measures via:

UTAR Health Declaration Portal: <https://healthdeclaration.utar.edu.my/>

(UTAR Health Declaration Portal Access Guide: <https://tinyurl.com/y8yynv3ku>)

2. Any students who fail to complete the **online Weekly Health Declaration Form** may be **denied entry** to the campus.

3. For entry to campus, students must follow the University health and safety SOPs strictly.

D. Reminder

1. All students from Foundation, Undergraduate and Postgraduate students (including EEP) who are allowed to return to campus may use the campus facilities, including the available Learning Spaces, and meet with their Academic Advisors, Project Supervisors (final year projects, design, capstone or research projects) and Course Lecturers but must adhere strictly to the SOP below.
2. Students **MUST** always:
 - a. Practice physical distancing of 1-meter apart.
 - b. Avoid the 4Cs (Crowded, Confined, Close Conversation, and Continuous Exposure).
 - c. Practice the 3Ws (Wash and sanitize hands, Wear face masks and Warn).
 - d. Observe appropriate coughing and sneezing etiquette.
 - e. Take time to rest when feeling unwell and drink plenty of fluids.
3. Your cooperation in adhering to all the physical distancing procedures and safety precautionary measures issued by the University is required and very much appreciated. The SOP for Staff and Students of UTAR can be accessed at <https://dccpr.utar.edu.my/COVID-19-News-Announcements.php>
4. Students who are sick or have symptoms while on-campus **MUST** do the following:
 - a. Immediately inform the course lecturers and Faculty / Centre general office regarding your physical condition.
 - b. Request for special consideration and flexibility to join OTL classes, if applicable.
 - c. See a medical doctor.
 - d. Stay at home until fully recovered.
 - e. Update your physical condition to staff of the following units:

Unit	Kampar Campus	Sungai Long Campus
Bilik Gerakan	Room A007, Ground Hall, Heritage Hall 0111-061 3354 (Hotline) bilikgerakan.kpr@utar.edu.my	Room KAG007, North Lobby, KA Block 0111-060 3354 (Hotline) bilikgerakan.sl@utar.edu.my
Department of Student Affairs dsa@utar.edu.my	016-2100864 (Hotline)	016-2100862 (Hotline)

Please stay safe and stay healthy.

Thank You.

Department of Students Affairs and Bilik Gerakan Covid-19
Universiti Tunku Abdul Rahman

1 March 2021

UTAR Health Declaration Portal - Weekly Health Status Reporting

Dear students,

Introducing the **UTAR Health Declaration Portal** to ease the weekly health status reporting for the five categories of students who have registered, completed the first and/or second health declaration form and returned to campus to resume their hybrid/OTL learning, Final Year Project, R&D Activities and Physical Skills Training.

Steps to access the UTAR Health Declaration Portal:

1. Visit <https://healthdeclaration.utar.edu.my/>
2. On the landing page as shown below, please login by using your **student ID and NRIC / Passport number**.

Should you be unable to login to this portal with the **correct student ID and NRIC / Passport number**, please feedback to info@utar.edu.my

3. You may now access the portal content, to declare your health status by completing the online health declaration form.

Reminder: Please be reminded that **non-declaration shall lead to denial of access to UTAR systems**, while the **reactivation after declaration** (via healthdeclaration.utar.edu.my) could be propagated **within an hour**.

For students who have registered all courses for the January 2021 Trimester which are conducted via online teaching and learning (OTL) mode only and not return to the campus are not required to do the online health declaration.

Should you have any questions or require further assistance, please send an email to dsa@utar.edu.my

Thank you.

Department of Student Affairs
Universiti Tunku Abdul Rahman

1 March 2021

Frequently Asked Questions (FAQs) – Guidelines for Students Returning to Campus (Kampar Campus)

A. Return to Campus Matters

1. If I have registered for physical classes for the January 2021 trimester, am I allowed to return to campus?

Yes, you are allowed to return to campus if you fall under the FIVE categories as listed in the guidelines. You must fill in the forms required by the University. A "Surat Pelepasan Perjalanan Rentas Daerah/Negeri" will be issued to students to ease their cross district/state travel.

For those students who are not from these FIVE categories, they may submit a written application to their respective Faculty / Institute / Centre for possible consideration and approval for returning to campus.

Kindly refer to <https://tinyurl.com/ybojcu2z> for more information regarding the procedures returning to campus.

2. Do I need to undergo quarantine while returning to campus?

Scenario	Action
❖ If you are travelling from other states to the campus and stay around the campus area for the January 2021 trimester and/or subsequent trimester(s)	➤ You MUST fill in the necessary forms and undergo the 10-day self-quarantine at your RENTED PREMISES. Please follow the Guidelines for Students Returning to Campus .
❖ If you are staying in Kampar area / district and commute daily to the campus	➤ You DO NOT HAVE to undergo the 10-day self-quarantine BUT you are required: A. To send an e-mail to DSA (dsa@utar.edu.my) to obtain the verification letter to enter the campus (you may be required to show the letter to the security guard if asked). B. To fill in the first Online Health Declaration Form once, and/or Weekly Online Health Declaration Form (on every Monday and Thursday until further notice).

<p>❖ If you stay in Perak (except Kampar district) but commute daily to the campus</p>	<p>➤ You DO NOT HAVE to undergo the 10-day self-quarantine BUT you are required:</p> <p>A. To send an e-mail to DSA (dsa@utar.edu.my) to obtain the “Surat Pelepasan Perjalanan Rentas Daerah” for your cross-district travel and on-campus access (you may be required to show the letter to the security guard if asked).</p> <p>B. To fill in the first Online Health Declaration Form once, and/or Weekly Online Health Declaration Form (on every Monday and Thursday until further notice).</p>
<p>❖ If you stay in Perak (except Kampar district) but plan to return to your rented premises in Kampar area for the January 2021 trimester and/or subsequent trimester(s)</p>	<p>➤ You MUST fill in the necessary forms and undergo the 10-day self-quarantine at your RENTED PREMISES. Please follow the Guidelines for Students Returning to Campus.</p>

3. Do I need to report to campus and undergo self-quarantine if I am currently staying in Kampar area / district for more than two weeks?

No, you DO NOT NEED to undergo the self-quarantine / report to campus from 1 March 2021 onwards.

However, you MUST send an email to DSA (dsa@utar.edu.my) to obtain the verification letter to enter the campus. Afterwards, you may continue to fill in the online Weekly Health Declaration Form on every Monday and Thursday until further notice.

4. Must I apply for the travel permit from the nearest District Police Headquarters (Ibu Pejabat Polis Daerah - IPD) if I have already obtained the “Surat Pelepasan Perjalanan Rentas Daerah/Negeri”?

No, once you have already obtained the “Surat Pelepasan Rentas Daerah/Negeri”, you are no longer required to apply for the travel permit from the nearest District Police Headquarters to return to campus.

5. Is a health check or Covid-19 swab test will be held during the on-campus reporting and health declaration?

No, the health declaration form is a form created for students to declare their health condition before returning to campus.

Therefore, NO health check and NO Covid-19 swab test will be held during the on-campus health declaration procedures.

6. During the self-quarantine period, will I be tagged by wristbands?

No, you will not be tagged by any wristbands.

You are allowed to go out to buy your food but try to reduce the number of times exposed to the public areas.

7. When shall I have to undergo the Covid-19 swab test if I am travelling from Sabah and Labuan?

You shall undergo the Covid-19 swab test ONCE only, THREE (3) days prior to you travel date, before being placed under the 10-day quarantine period if you are travelling from Sabah and Labuan.

Kindly contact the Jabatan Kesihatan Negeri Sabah for further information and arrangement.

8. How can I exempt myself from the 10-day self-quarantine?

You may opt to undergo the Swab Test to replace the 10-Day Self-Quarantine subject to the consideration and approval from MOHE. Please refer to the steps below:

1. Students who would like to replace the 10-day self-Quarantine by Swab Test (RT-PCR) Result must undergo Swab Test THREE (3) days before returning to the campus.
2. Upon receiving the Swab Test result, students are required to send an email immediately to the Department of Students Affairs (dsa@utar.edu.my) for the said application with the Swab test result/document attached.
3. The University will send the said application to MOHE for its consideration and approval.
4. Upon receiving a confirmation / acceptance from MOHE on the exemption of 10-day self-quarantine, DSA will issue a Verification Letter and a Release Letter to the students. Otherwise, students are required to follow the procedures of the 10-day isolation.

5. If the application is approved by MOHE, then students may proceed to the campus as planned by using the verification letter received from DSA.

9. Do I have to undergo the 10-day self-quarantine or fill up any forms if I am returning to campus for MUET examination?

MUET candidates DO NOT NEED to fill in any forms / undergo self-quarantine.

Candidates will be issued an authorisation letter by the University (downloadable from the student Portal under the Examination Tab) to support their cross district/state travel.

10. Do I have to undergo the 10-day self-quarantine or fill in any forms if I am returning to campus for MUET examination and then stay around the campus for physical classes from 1 March 2021 onwards?

Students are required to follow the **Guidelines for Students Returning to Campus as follows:**

- A. To download the MUET examination authorisation letter from the Student Portal.
- B. To inform DSA of their intention / planning. Then, DSA will liaise with the students for the necessary arrangements and issue the "Surat Pelepasan Perjalanan Rentas Daerah/Negeri" to the students.
- C. After taking the MUET examination, students may then proceed with the 10-day self-quarantine at their RENTED PREMISES around the campus as per guidelines.

Students whose MUET examination falls during their 10-day self-quarantine will be given a special permission to sit for the examination and afterwards resume with their self-quarantine.

11. Must my parents apply for the travelling permit as they will be sending me back to Kampar area?

No, your parents can just use a copy of the "Surat Pelepasan Perjalanan Rentas Daerah/Negeri" as the supporting travel document to send you back to Kampar area.

12. Can I return to my hometown or travel to other state after return to the campus?

Students are encouraged to stay around the campus until the end of the trimester and are advised not to travel unnecessarily.

13. What should I do if I have close contacted with those who were tested positive for Covid-19?

Please immediately report to the University by calling our officials below:

Unit	Kampar Campus	Sungai Long Campus
Bilik Gerakan	Room A007, Ground Hall, Heritage Hall 0111-061 3354 (Hotline) bilikgerakan.kpr@utar.edu.my	Room KAG007, North Lobby, KA Block 0111-060 3354 (Hotline) bilikgerakan.sl@utar.edu.my
Department of Student Affairs (dsa@utar.edu.my)	016-2100864 (Hotline)	016-2100862 (Hotline)

B. Study Mode Matters

1. I have already registered for physical tutorial classes before the start of the January 2021 trimester - do I need to return to campus?

You are allowed to return to campus if you fall under the FIVE categories as listed in the guidelines. Kindly refer to your respective Faculty / Head / Dean/ Centre or Institute Director for further information

2. Can I change the study mode to OTL mode although I have registered for physical practical class(es) previously?

Kindly refer to your respective Faculty / Head / Dean/ Centre or Institute Director for further information.

Frequently Asked Questions (FAQs) – Guidelines for Students Returning to Campus (Sungai Long Campus)

A. Return to Campus Matters

1. If I have registered for physical classes for the January 2021 trimester, am I allowed to return to campus?

Yes, you are allowed to return to campus if you fall under the FIVE categories as listed in the guidelines. You must fill in the forms required by the University. A “Surat Pelepasan Perjalanan Rentas Daerah/Negeri” will be issued to students to ease their cross district/state travel.

For those students who are not from these FIVE categories, they may submit a written application to their respective Faculty / Institute / Centre for possible consideration and approval for returning to campus.

Kindly refer to <https://tinyurl.com/yboicu2z> for more information regarding the procedures returning to campus.

2. Do I need to undergo quarantine while returning to campus?

Scenario	Action
❖ If you are travelling from other states to the campus and stay around the campus area for the January 2021 trimester and/or subsequent trimester(s)	➤ You MUST fill in the necessary forms and undergo the 10-day self-quarantine at your RENTED PREMISES. Please follow the Guidelines for Students Returning to Campus .
❖ If you are staying in Sungai Long area / Hulu Langat district and commute daily to the campus	➤ You DO NOT HAVE to undergo the 10-day self-quarantine BUT you are required: <ol style="list-style-type: none"> A. To send an e-mail to DSA (dsa@utar.edu.my) to obtain the verification letter to enter the campus (you may be required to show the letter to the security guard if asked). B. To fill in the first Online Health Declaration Form once, and/or Weekly Online Health Declaration Form (on every Monday and Thursday until further notice).
❖ If you stay in Selangor (except Hulu Langat district) or near state/ territory (e.g., Putrajaya / Kuala Lumpur) but commute daily to the campus	➤ You DO NOT HAVE to undergo the 10-day self-quarantine BUT you are required: <ol style="list-style-type: none"> A. To send an e-mail to DSA (dsa@utar.edu.my) to obtain the “Surat Pelepasan Perjalanan Rentas Daerah” for your cross-district travel and on-campus access (you may be required to show the letter to the security guard if asked). B. To fill in the first Online Health Declaration Form once, and/or Weekly Online Health Declaration Form (on every Monday and Thursday until further notice).
❖ If you stay in Selangor (except in Hulu Langat district)/ KL areas but plan to return to your rented premises in Sungai Long area for the January 2021 trimester and/or subsequent trimester(s)	➤ You MUST fill in the necessary forms and undergo the 10-day self-quarantine at your RENTED PREMISES. Please follow the Guidelines for Students Returning to Campus .

3. Do I need to report to campus and undergo self-quarantine if I am currently staying in Sungai Long area / Hulu Langat district for more than two weeks?

No, you DO NOT NEED to undergo the self-quarantine / report to campus from 1 March 2021 onwards.

However, you MUST send an email to DSA (dsa@utar.edu.my) to obtain the verification letter to enter the campus. Afterwards, you may continue to fill in the online Weekly Health Declaration Form on every Monday and Thursday until further notice.

4. Must I apply for the travel permit from the nearest District Police Headquarters (Ibu Pejabat Polis Daerah - IPD) if I have already obtained the "Surat Pelepasan Perjalanan Rentas Daerah/Negeri"?

No, once you have already obtained the "Surat Pelepasan Rentas Daerah/Negeri", you are no longer required to apply for the travel permit from the nearest District Police Headquarters to return to campus.

5. Is a health check or Covid-19 swab test will be held during the on-campus reporting and health declaration?

No, the health declaration form is a form created for students to declare their health condition before returning to campus.

Therefore, NO health check and NO Covid-19 swab test will be held during the on-campus health declaration procedures.

6. During the self-quarantine period, will I be tagged by wristbands?

No, you will not be tagged by any wristbands.

You are allowed to go out to buy your food but try to reduce the number of times exposed to the public areas.

7. When shall I have to undergo the Covid-19 swab test (RT-PCR test) if I am travelling from Sabah and Labuan?

You shall undergo the Covid-19 swab test ONCE only, THREE (3) days prior to your travel date, before being placed under the 10-day quarantine period if you are travelling from Sabah and Labuan.

Kindly contact the Jabatan Kesihatan Negeri Sabah for further information and arrangement.

8. How can I exempt myself from the 10-day self-quarantine?

You may opt to undergo the Swab Test to replace the 10-Day Self-Quarantine, subject to the consideration and approval from MOHE. Please refer to the steps below:

1. Students who would like to replace the 10-Day Self-Quarantine with the Swab Test (RT-PCR) Result must undergo the Swab Test THREE (3) days before returning to the campus.
2. Upon receiving the Swab Test result, students are required to send an email immediately to the Department of Students Affairs (dsa@utar.edu.my) for the said application with the Swab test result/document attached.
3. The University will send the said application to MOHE for its consideration and approval.
4. Upon receiving a confirmation / acceptance from MOHE on the exemption of 10-day self-quarantine, DSA will issue a Verification Letter and a Release Letter to the student. Otherwise, the students are required to follow the procedures of the 10-day self-quarantine.
5. If the application is approved by MOHE, then students may proceed to the campus as planned by using the verification letter received from DSA.

9. Do I have to undergo the 10-day self-quarantine or fill up any forms if I am returning to campus for MUET examination?

MUET candidates DO NOT NEED to fill in any forms / undergo self-quarantine.

Candidates will be issued an authorisation letter by the University (downloadable from the Student Portal under the Examination Tab) to support their cross district/state travel.

10. Do I have to undergo the 10-day self-quarantine or fill in any forms if I am returning to campus for MUET examination and then stay around the campus for physical classes from 1 March 2021 onwards?

Students are required to follow the **Guidelines for Students Returning to Campus as follows:**

- A. To download an authorisation letter from the Student Portal.
- B. To inform DSA of their intention / planning. Then, DSA will liaise with the students for the necessary arrangements and issue the "Surat Pelepasan Perjalanan Rentas Daerah/Negeri" to the students.
- C. After taking the MUET examination, students may then proceed with the 10-day self-quarantine at their RENTED PREMISES around the campus as per guidelines.

Students whose MUET examination falls during their 10-day self-quarantine will be given special permission to sit for the examination and afterwards resume with their self-quarantine.

11. Must my parents for the travelling permit as they will be sending me back to Sungai Long area?

No, your parents can just use a copy of the "Surat Pelepasan Perjalanan Rentas Daerah/Negeri" as the supporting travel document to send you back to Sungai Long area.

12. Can I return to my hometown or travel to other state after returning to the campus?

Students are encouraged to stay around the campus until the end of the trimester and are advised not to travel unnecessarily.

13. What should I do if I have close contacted with those who were tested positive for Covid-19?

Please immediately report to the University by calling our officials below:

Unit	Kampar Campus	Sungai Long Campus
Bilik Gerakan	Room A007, Ground Hall, Heritage Hall 0111-061 3354 (Hotline) bilikgerakan.kpr@utar.edu.my	Room KAG007, North Lobby, KA Block 0111-060 3354 (Hotline) bilikgerakan.sl@utar.edu.my
Department of Student Affairs (dsa@utar.edu.my)	016-2100864 (Hotline)	016-2100862 (Hotline)

B. Study Mode Matters

1. I have already registered for physical tutorial classes before the start of the January 2021 trimester - do I need to return to campus?

You are allowed to return to campus if you fall under the FIVE categories as listed in the guidelines. Kindly refer to your respective Faculty / Head / Dean/ Centre or Institute Director for further information

2. Can I change the study mode to OTL mode although I have registered for physical practical class(es) previously?

Kindly refer to your respective Faculty / Head / Dean/ Centre or Institute Director for further information.