

## Academic Study Arrangement for January 2022 Trimester

**17 November 2021**

With reference to the announcement made to the progress of the nation-wide vaccination efforts and the safety / health SOPs announced by the relevant authorities, subject to the latest COVID-19 situation and MOHE instructions, the University would like to inform all UTAR students of the following planning for the January 2022 Trimester:

1. The January 2022 Trimester for Foundation Programmes, Undergraduate Programmes and Postgraduate Programmes (coursework / mixed-mode) shall start on the dates as listed in the **Table A1** below:

**Table A1: Commencement Dates of January 2022 Trimester for UTAR Programmes**

Programmes	Start Date of January 2022 Trimester
Foundation	24 January 2022
Undergraduate (Except for MBBS)	24 January 2022
Master of Architecture	24 January 2022
Postgraduate (Except for Master of Architecture)	17 January 2022

Please refer to the latest Academic Calendar on UTAR website for the detailed schedules.  
<https://admission.utar.edu.my/Academic-Calendar.php>

2. For students returning to campus for January 2022 Trimester, it is mandatory for all returning students to have completed the full vaccination process required. For students who have not completed the full vaccination process, please refer to your respective Faculty / Institute / Centre for further advice as per requirement of MOHE.

3. **All students** are required to update their latest vaccination status in the **Student Portal** (via the hyperlink on the pop-up reminder, or clicking at the Vaccination Status button/icon in the Highlight panel).

4. For the academic course delivery, the following are the planned arrangements:

i. **All Lecture Classes** shall be conducted via **OTL** mode except for courses with professional body's requirements to have physical lecture classes. If COVID-19 situation improves in January 2022 Trimester, physical lecture classes for small class size may be arranged by Faculty / Institute / Centre.

ii. **All Tutorial / Practical Classes** in the January 2022 Trimester for all Foundation, Undergraduate and Postgraduate Programmes shall be conducted in **physical mode starting 14 February 2022**, except for courses with professional body's requirements to have physical classes at the beginning of the trimester.

Nevertheless, hybrid teaching where physical and online teaching are to be conducted, may be arranged for students faced with unavoidable circumstances; such as, quarantine of students or constraints of physical facilities. For details of the courses, class timetables or other arrangements of study mode, please refer to your respective Faculty / Institute / Centre.

5. For academic courses with the **Final Examination** component, the **Final Examination** shall be conducted in **physical mode on campus**.

6. For students who are **unable to return to campus for physical classes** as assigned by the respective Faculty / Institute / Centre, you must apply to your respective Faculty / Institute Dean or Centre Director with the relevant justification(s) for approval and further arrangement of **Leave of Absence**. Please

contact your respective Dean / Director for more information if you need further clarification regarding this requirement.

7. For students who are **unable to sit for the physical Final Examination**, due to unavoided circumstances, you must apply to your respective Faculty / Institute Dean or Centre Director with the relevant justification(s) for approval and further arrangement of **Replacement Examination**. Please contact your respective Dean / Director for more information if you need further clarification regarding this requirement.

8. Faculty / Institute / Centre may conduct remedial classes for certain courses with practical / laboratory sessions and such arrangements shall be announced by the relevant Faculty / Institute / Centre in due course.

9. Students who plan to register / have registered for industrial training / clinical training in January 2022 Trimester, please report directly to the assigned company / institution outside the University. Please follow the instructions of your faculty for industrial training / clinical training arrangements.

10. Upon returning to campus, you may use the dedicated Learning Spaces, which are equipped with WiFi access in both Sungai Long Campus and Kampar Campus. They are made available during weekdays throughout the teaching weeks (not available on Saturday / Sunday / public holidays). At these Learning Spaces, you can use your own device to attend OTL lecture classes at your convenience, to conduct self-study or use them as waiting place in between classes that are conducted via physical mode and OTL mode. **Table A2** shows a list of Learning Spaces available for use on campus in January 2022 Trimester.

11. For Undergraduate students with Final Year Projects (FYPs) and Postgraduate students by research mode, you can continue your project or R&D activities on campus by strictly adhering to the latest MOHE instructions, physical distancing and safety SOPs.

12. After course pre-registration, if you wish to change your course due to unforeseen reasons, please contact your Faculty / Institute / Centre General Office, and apply to your Dean / Director for approval, before the commencement of January 2022 Trimester. If necessary, you may also change the course throughout the Add and Drop Period of January 2022 Trimester.

13. For International students, for courses with professional body's requirements to have physical lecture, tutorial or practical classes, you are required to return **by 14 February, 2022**. For others, please return in stages **before 14 March 2022**. Please contact the Department of International Student Services (DISS) if you need further information or have further queries.

14. The conduct of all physical classes and activities in the University campuses and the use of campus infrastructures and facilities, where relevant, will follow all the health and safety SOPs as per MOHE and the relevant authorities, as well as the physical distancing SOPs issued by the University.

Any changes / updates to the above arrangements will be announced from time to time, in accordance to the latest directives from MOHE, professional bodies and relevant authorities.

Please stay safe and healthy. Thank You.

**Office of the Registrar**

**Table A2: Learning Spaces Available for Use On Campus in January 2022 Trimester**

No	Faculty / Institute / Centre / Library Locations	Venue(s) for Online Teaching and Learning (OTL) / Rest Space (e.g. lecture room, tutorial room, library, computer lab, lobby and concourse area, university hall)
<b>Kampar Campus</b>		
1	CFS-KPR	DDK2, DDK3, B003, B105
2	FAS	P006, P007
3	FBF	H006-H018
4	FEGT	E102, E104, E109
5	FICT	N101-N103, N112 (IPSR)
6	FSc	DDK4, DDK5, D215
7	ICS	P005
8	Library	UTAR Main Library (Capacity: 750 seats with physical distancing)
9	Block B Computer Laboratory	B204, B206, B207, H209, H210, H213 (Practical Lab) B205 (Internet Lab)
10	Block P Computer Laboratory	P001 (Internet Lab)
<b>Sungai Long Campus</b>		
1	FMHS	KA Level M, 1, 2 and 4 (Lobby)
2	FAM	KA400A, KA400B, KA400C, KA503
3	CFS-SL	KB104, KB Level 5 and 9 (Concourse Area)
4	LKC FES	KB207, KB Level 8 (Concourse Area)
5	FCI	KB705-KB708, KB713 (Mac Lab) KB Level 7 and 9 (Concourse Area)
6	KB Common Area	KB Level 3 and 4 (Concourse Area)
7	Library	UTAR Mary KUOK Pick Hoo Library (Capacity: 410 seats with physical distancing)
8	KA Computer Laboratory	KA403 (Internet/Teaching Lab) KA405, KA411, KA412 (Internet Lab) KA406, KA409, KA413 (Practical Lab)

- ❖ Learning Space is equipped with proper seating arrangements and WiFi access, with signage displayed at the main entrance or near the open space venue.
- ❖ Seats are on a first-come-first-served basis, with priority given to students attending Online Teaching and Learning (OTL) classes, conduct self-study or during the change-over between physical and OTL classes conducted in January 2022 Trimester.
- ❖ Learning Space is available on weekdays only. Venue availability is subject to the latest change/update by the University and the respective Faculty/Centre/Institute.
- ❖ Students are to bring and use own device for OTL purposes, take care of their belongings, and use the learning space premises and facilities responsibly.